



Rockbeare Parish Council  
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8<sup>th</sup> September 2026

**Meeting of Rockbeare Parish Council**  
**Wednesday 16<sup>th</sup> September 2026 at 6.45 pm**  
**Rockbeare Village Hall**

To: All Members of Rockbeare Parish Council

In accordance with the **Local Government Act 1972, Schedule 12, para. 10(2)**, **YOU ARE HEREBY SUMMONED** to attend the meeting of Rockbeare Parish Council for the purpose of transacting the business set out below.

The meeting is open to the public.

**Signed**

*Carolyn Y. May*

**Carolyn Y. May LLB (Hons), M.A. (Finance & Investment), B.Sc.**  
Clerk / Responsible Financial Officer

**AGENDA**

- 1. CO-OPTION OF THREE PERSONS TO THE PARISH COUNCIL**
- 2. MEMBER RESIGNATION**
- 3. ELECTION OF CHAIR**
- 4. ELECTION OF VICE-CHAIR**
- 5. APOLOGIES FOR ABSENCE** Recorded in accordance with **LGA 1972, Schedule 12, para. 40.**
- 6. DECLARATIONS OF INTEREST** In accordance with the **Localism Act 2011**, the **2012 DPI Regulations**, and the Council's **Code of Conduct.**
- 7. MINUTES OF THE PREVIOUS MEETING** – held on 17<sup>th</sup> June 2026 (Appendix A)

## **8. PUBLIC PARTICIPATION SESSION**

Members of the public are invited to address the Council during this session on matters relevant to the parish.

The Public Participation Session will be held in accordance with the Council's adopted Standing Orders and the provisions of the **Public Bodies (Admissions to Meetings) Act 1960** and the **Local Government Act 1972**.

### **Guidance Notes:**

Each member of the public will be permitted to speak once, for a maximum period determined by the Chair, and may raise questions or make representations on items of Council business or issues affecting the parish.

The Chair may, at their discretion, adjourn the meeting to allow further public participation where this is considered necessary in the interests of the proper conduct of business.

## **9. COUNCIL BUSINESS**

### **9.1 Councillor Reports**

1. Chairman
2. County Councillors
3. District Councillor

### **9.2 Report from Toby Russell, Devon Air Ambulance**

### **9.3 External Auditors Report**

### **9.4 New Parish Council Website and Email Addresses**

### **9.5 New Parish Council Logo**

### **9.6 EDDC Boundary Change Update** (Appendix B) and way forward.

## **10. PLANNING**

- Planning Applications (Appendix C)
- Planning Decisions (Appendix C)

## **11. FINANCE**

### **11.1 Schedule of Payments to be Approved** (Appendix D)

### **11.2 Bank Reconciliation to be approved** (Appendix D)

- Budget Monitoring;
- Bank Signature Amendment;
- New Bank Account Consideration.

## **12. MARSH GREEN WAR MEMORIAL/ BUS SHELTER AND MILLENNIUM FIELD UPGRADE** (Appendix E)

**13. CORRESPONDENCE RECEIVED;**

- Operation Rudolph;
- LSOA Naming;
- Interim Warding;
- Code of Conduct Slides;
- Cranbrook CGR;
- NPPF;
- NJC Pay Agreement.

**14. COMMUNITY PROJECTS - UPDATE**

- Community Café/Bingo;
- 20 is Plenty;
- Millennium Field;
- Birchend.
- Newsletter
- Rockbeare Bus Shelter Bench

**15. MEETING SCHEDULE / APOLOGIES RULES** - To agree the schedule of meetings for the forthcoming municipal period. (Appendix F).

**16. DATE OF NEXT MEETING**

**PART 2 - CONFIDENTIAL SESSION**

The Council will resolve to exclude the public and press under the **Public Bodies (Admissions to Meetings) Act 1960**, where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Exclusion will also be exercised under **Local Government Act 1972, s.100A(4)**, where the business involves the likely disclosure of exempt information as defined in **Schedule 12A** of the Act.

Only councillors and authorised officers will remain present. Minutes of confidential business will be recorded separately and will not be published.