



**ROCKBEARE
PARISH COUNCIL**

Chairman: Cllr. Phil Franklin

Clerk: Carolyn Y. May
A209, Victoria Advent House,
Station Approach
Victoria, Roche,
Cornwall PL26 8LG

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10th January 2024

PARISH COUNCIL MEETING OF ROCKBEARE PARISH COUNCIL

To all Members of Rockbeare Parish Council

You are hereby summoned to attend an Ordinary Meeting of Rockbeare Parish Council, to be held at **6pm**, on Tuesday, **16th January 2024**, at Marsh Green Village Hall, for the purposes of transacting the following business:

Carolyn May

Clerk to Rockbeare Parish Council

AGENDA

All Councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

Please Note: This meeting will be recorded.

- 1.0 APOLOGIES:** To receive apologies for absence.
- 2.0 DECLARATIONS OF INTEREST:** To receive declarations of interest.
Members – please remember that you must declare any personal or prejudicial interest at the start of the meeting. Please ensure that you state the reason for your interest, as this must be included in the Minutes of the meeting. If your interest is a ‘Declarable Pecuniary Interest’ then you must leave the meeting whilst the matter is discussed.
- 3.0 TO RECEIVE QUESTIONS FROM THE PUBLIC – Strictly 15 minutes in total. Thereafter, members of the public may not enter discussions without the express permission of the Parish Council Chairman.**
- 4.0 MINUTES:** Minutes Of the last Meeting of Rockbeare Parish Council, held on 12th December 2023 to be signed as a true correct record of that Meeting (Appendix A).
- 5.0 REPORTS**
 - 5.1 Chairman’s Report
 - 5.3 County/ District Councillors Report – DCC Report appended.
 - 5.4 Any other reports

6.0 WARM SPACES / PARISHIONER SUPPORT – Cllr Franklin to report

7.0 PLANNING

7.1 To consider Planning Applications – Appendix B

7.2 To consider Planning Applications received since the date of this Agenda.

7.3 To receive, and note, details of Planning Determinations - Appendix C

8.0 CORRESPONDENCE

9.0 BUSINESS AND FINANCE

9.1 **Schedule of Payments** – to follow.

10.0 MOBILE SHOP PROPOSAL - Update

11.0 MILLENNIUM FIELD PROJECT – Update

12.0 BIRCH END - Update

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave.

CONFIDENTIAL DISCUSSION

13.0 Clerk Salary – Statutory and Discretionary matters.

Next Meeting: 13th February 2024



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MINUTES OF ROCKBEARE PARISH COUNCIL MEETING

HELD ON

WEDNESDAY 12TH DECEMBER 2023

PRESENT: Cllr. Franklin (Chairman), Cllrs. S. Brodie, R. Nequest, A. Dunn and P. Dunn

Also: Cllr. H. Gent (DCC), T. Olive (EDDC)

Parish Clerk: Carolyn May

AGENDA

72/23 Apologies – Cllr Mark Nequest (Vice-Chairman, Cllr Sarah Randall - Johnson (Devon Council)

73/23 Declarations of Interest - None

74/23 PUBLIC SESSION – No members of the public were present.

75/23 MINUTES OF THE MEETING HELD on 19th October 2023

Members considered the draft Minutes for the last meeting of the Parish Council, held on 18th July 2023.

It was **proposed** by Cllr Brodie, **seconded** by Cllr. R. Nequest and **RESOLVED** that the Minutes would be accepted as a true and accurate reflection of the meeting, Unanimous. **Carried.**

76/23 REPORTS

Cllr Sara Randall-Johnson (DCC) - This report had been disseminated to Members, prior to the meeting.

Cllr. Olive reported:

- **Changes to the bin collection service** – no information to date;

- **A new Spatial Development Strategy** will be published in Autumn of 2024;
- **Resilience Champions** – it was suggested by Cllr Olive that, due to historical flooding incidents, this is a programme that the Parish Council may wish to become involved with. The relevant EDDC Officer is Dave Wheelan.
- **EDDC** – A New Local Plan is being developed, and public consultation will take place in respect of the same.
- **Ford Oaks Solar Farm** – Cllr Olive advised the meeting that the Planning Inspectors had agreed with EDDC in respect of the important points raised. However, the Inspectors ultimately ruled against EDDC.

However, the costs requested by the Appellant were denied.

Cllr. A Dunn thanked Cllr Olive for his work in relation to the matter.

77/23 WARM SPACES

The report submitted by Sharon Thorne was noted.

The Chairman highlighted that the Hub was a valuable social asset and was well used.

The matter of free food being supplied was raised. A recent report highlighted that many of those attending the Hub are not from Rockbeare Parish.

The overall cost of the Hub was raised. The Clerk highlighted that, whilst £5,000 was initially provided for the project, the total cost to date had been substantially higher (circa £13,000). Whilst elderly residents of the parish appreciate the facility, there was a concern that some of the attendees were merely using the facility for free breakfast, with no contribution being made by them towards the cost.

Sharon has advised that a contributions plate was present at all Hub days but that nobody made any donations. Members felt that the overall costs of the Hub had to be re-visited. It was suggested that a small, discretionary, charge should be made to non-parishioners.

It was **agreed** that Cllr Franklin would discuss the Parish Council's concerns with Sharon, and that an advertisement would be placed in the next newsletter, requesting applications from volunteers to run the Hub.

Cllr Olive advised that EDDC were, in fact, running similar projects and that he would obtain the running costs of these, so that Cllr Franklin could discuss the same with Sharon.

It was **proposed** by Cllr Franklin, **seconded** by Cllr. Brodie and **RESOLVED** that the Parish Council would revisit the costs incurred by the Hub, and that an advert for volunteers, and a paid co-ordinator, would be placed in the next Parish Council magazine. Unanimous. **Carried.**

78/23 PLANNING APPLICATIONS - None

PLANNING DECISIONS – Noted

79/23 CORRESPONDENCE - None

80/23 BUSINESS AND FINANCE

80/23.1 Members considered the Schedule of Payments and Bank Reconciliation

It was **proposed** by Cllr. Rebecca Nequest, **seconded** by Cllr. Ripley Dunn, and **RESOLVED** that the schedule of payments would be accepted, and the liabilities discharged. Unanimous. **Carried.**

80/23.2 The Bank Reconciliation was accepted.

81/23 BUDGET AND PRECEPT SETTING

81/23(1) Members considered the documents provided by the Clerk. It was **agreed** that the Parish Council, in common with other Councils, is facing an increase in charges and running costs in the 2024/25 Financial Year.

The following Budget was set:

BUDGET HEAD	2023/24 BUDGET	2024/25 BUDGET
SALARIES (NET)	19,000.00	22,000.00
EXPENSES	3,000.00	3,000.00
HMRC (INCL)	7,500.00	10,000.00
PAYROLL SERVICES	350.00	350.00
STATIONERY	1,500.00	1,500.00
EQUIPMENT	500.00	500.00
AUDITS	850.00	850.00
SUBSCRIPTIONS	350.00	350.00
HALL HIRE	200.00	200.00
PARISH MAGAZINE	1,000.00	1,000.00
IT	200.00	200.00
TRAINING	250.00	250.00
INSURANCE	1,000.00	1,000.00
GRASS CUTTING	2,500.00	2,500.00
TREE/LAND MAINTENACE	2,000.00	1,000.00
S.137 DONATIONS	4,500.00	-
MISCELLANEOUS	3,000.00	-

MILLENIUM FIELD	10,000.00	16,000.00
WARM ROOMS/ HUB	5,000.00	5,000.00
DEFIBRILLATORS	-	400.00
CAR PARK	-	2,500.00
PLAY AREA		20,000.0000
SHOP		17,500.0000
ACQUISITION OF LAND		TBA
TOTAL BUDGET	62,700.00	106,100.00
EARMARKED RESERVES		70,000.00

It was **proposed** by Cllr Franklin, **seconded** by Cllr. Brodie and RESOLVED that the Parish Council would approve the budget as set out above. Unanimous. **Carried.**

81/23(2) ANNUAL PRECEPT

It was **proposed** by Cllr Franklin, **seconded** by Cllr. Brodie and RESOLVED that the Parish Council Precept, for the 2024/25 Financial Year would be set at £40,000.00. Unanimous. **Carried.**

82/23 MOBILE SHOP PROPOSAL

Cllr A. Dunn put forward a proposal for the procurement of a suitable mobile shop for the parish. He highlighted the fact that there are no retail outlets in either of the two villages, and that the nearest food retailer is located in Cranbrook.

Bus services in the village can be erratic, and travelling to Cranbrook on public transport, onerous. There are a large number of elderly parishioners, who lack personal transport and a small shop, which can visit both villages in the parish, providing food basics, would benefit those parishioners.

It was **agreed** that Cllr Dunn should put a business case together for the next PC meeting. The proposal would also be made public, in order to enable parishioners to comment upon the same.

83/23 CAR PARKING AREA

Members discussed the lining of the car parking area in Rockbeare. It was noted that no parishioner had committed to renting an allocated space at the site. It was therefore determined that, apart from a disabled car parking space, no other lining would be undertaken at present.

Locking posts were discussed briefly.

Cllr Franklin asked Cllr Gent about the possible re-siting of the metal post at the site. Cllr Gent undertook to raise the matter with Devon Highways department.

84/23 MILLENIUM FIELD UPDATE

No further work has been undertaken. It is hoped that a suitable storage unit can be identified early in the New Year.

85/12 BIRCH END

The covenant to be discussed, again, with the person who donated the land. It was **agreed** that the Cllr Brodie would contact the relevant person.

The Meeting Closed at 20.20 hrs.

Reference	23/2617/FUL
Alternative Reference	PP-12650310
Application Validated	Thu 04 Jan 2024
Address	Brake View Rockbeare Hill Rockbeare EX5 2EZ
Proposal	Demolition of existing bungalow, erection of a replacement bungalow with associated works.
Status	Awaiting decision
Appeal Status	Unknown

Reference	22/1401/FUL
Alternative Reference	PP-11340188
Application Validated	Mon 27 Jun 2022
Address	Inglenook Rockbeare Hill Rockbeare EX5 2EZ
Proposal	Single storey side extension, first floor side/front extension and conversion of roof space to habitable use with part conversion of existing garage to habitable use.
Status	Approved
Decision	Approval retrospective (conditions)
Decision Issued Date	Fri 15 Dec 2023